



Hanover Township Board of Trustees

January 28, 2026 Meeting Minutes

Call to Order: Larry Miller called the regular Board meeting to order at 6:00 PM. Mr. Johnson led the opening ceremonies and Mr. Johnson gave the opening invocation.

Roll Call: Mr. Sullivan, Fiscal Officer, took a roll call with Messer's Miller, Johnson and Ramsey present. Other officials present: Road Superintendent Scot Gardner, Deputy Sheriff Steve Tanner, Deputy Sheriff Ted Sensel, Fire Chief Fred Stitsinger and Bruce E. Henry, Township Administrator.

Reorganization of the Board of Trustees:

Resolution No. 01-26: (Adjourn Sine & Die) *Be it resolved:*

Mr. Mr. Miller moved the Board adjourn Sine & Die with a second by Mr. Johnson. Upon roll call, Mrs. Ramsey: yes, Mr. Johnson: yes, and Mr. Miller: Yes. ***The meeting was turned over to the Fiscal Officer, Gregory L. Sullivan.*** The Fiscal Officer called for nominations for Officers of the Board. Nominations were made as follows:

Resolution No. 02-26: (Open Nominations for President) *Be it Resolved:*

Mr. Johnson nominated Mr. Miller for President, seconded by Mrs. Ramsey. Nominations for President were closed (Fiscal Officer stated) A motion by Mr. Mr. Johnson and seconded by Mrs. Ramsey to elect/appoint Mr. Miller as Board President. Up[on roll call, Mr. Johnson, Mrs. Ramsey and Mr. Miller voted yes, Mr. Miller was elected Board President.

Resolution No. 03-26 (Open Nominations for Vice President) *Be it Resolved:*

Mr. Miller nominated Mr. Johnson for Vice President, seconded by Mrs. Ramsey. Nominations were closed by the Fiscal Officer. Mr. Miller moved to appoint Mr. Johnson to elect/appoint Mr. Johnson as Board Vice President. Upon roll call, all members voted Yes. Mr. Johnson was elected Vice president

Resolution No. 04-26 (Out of Sine & Die) *Be it Resolved:*

Mr. Johnson moved with Mr. Miller seconding for the Board to move out of Sine & Die and resume the regular meeting with Mr. Miller presiding. Upon roll call, Mr. Johnson, Mrs. Ramsey, and Mr. Miller voted yes.

Newly Elected Board President assumed duties of running the Board meeting.

Approval of Meeting Minutes: Motion made by Mr. Johnson, seconded by Mrs. Ramsey, to approve the Regular Meeting Minutes of December 3, 2025 and Special Meeting Minutes of January 15, 2026 and approve warrants for release/distribution as well as approval of all administration reports. Upon roll call by Mr. Sullivan, Mr. Miller, Mr. Johnson and Mrs. Ramsey voted yes to approve all.

Guest Presentation: Brett Updike representing Masonic Lodge #253 explained a program for kids regarding providing and giving away cloth bears to area groups including Life Squad responders and law enforcement. Larry Miller also with the Masonic Lodge called the Board upfront along with the Fire Chief for the presentation and photo.

Citizen Participation: Jeff Buddo of 2436 Morman Road complimented the work of the Road Department in treating Township roads during January 25 and January 26th. He also mentioned he was out helping neighbors along Morman to clear their driveways. He also stated he looked forward to serving on the Park Committee as he is taking Mrs. Ramsey's place on the committee.

Administration Reports

Law Enforcement:

Butler County Sheriff's Office

District #18
Hanover Township Contract Cars
Monthly Report for December 2025

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls:102		1506
• Felony Reports: 00		23
• Misdemeanor Reports: 05		73
• Non-Injury Crash: 03		53
• Injury Crash: 01		26
Total Reports: 05.....		171
• Assists/Back Up: 03		300
• Felony Arrests: 01		08
• Misdemeanor Arrests: 01		26

- OMVI Arrests: 00 00

Total Arrests: 0234

- Traffic Stops: 04 107
- Moving Citations: 03 76
- Warning Citations: 02 38
- Civil Papers Served: 0 03
- Safe School Minutes: 205 Min. 4928 Min.
- Business Alarms: 0 20
- Residential Alarms:01 49
- Special Details: 00 156
- COPS Times: 3,600 (*Min.*) 54660 Min.
- Vacation Checks: 00 14

Prepared by BEH

Notes; Stats for Deputy Tanner and fill in deputies. Deputy Sensel did not start until January 2026 as a Township contract unit.

Hanover Township Fire Department
Monthly Report for December 2026- Phil Clark Fire Chief

Please refer to the next page for the new format used for reporting Fire Department activities for the month.



December 2025

Hanover Township Fire Department

Monthly Department Stats

EMS RUNS		FIRE RUNS	
Hanover Twp.	59	Hanover Twp.	20
Milford Twp.	1	Milford Twp.	0
Morgan Twp.	0	Morgan Twp.	0
Reily Twp.	0	Reily Twp.	0
Ross Twp.	0	Ross Twp.	0
City of Hamilton	2	City of Hamilton	0
City of Oxford	0	City of Oxford	1
Total EMS Incidents	62	Total EMS Incidents	21

TOTAL EMS AND FIRE INCIDENTS: DECEMBER 2025: 83 **TOTAL FOR 2025: 903**

RECEIVED MUTUAL AID 1 TIME:

- Received mutual aid from City of Oxford for ALS assist.

PROVIDED MUTUAL AID 4 TIMES:

- M181 responded into Oxford for an auto accident.
- M181 responded in place E181 into Milford Twp. to assist M11
- M181 responded in place of E181 into Hamilton to assist M102
- M181 responded into Hamilton for an EMS call

SIGNIFICANT INCIDENTS FOR THE MONTH:

COMMUNITY OUTREACH EVENTS:

- Hosted an open house, with Santa and Mrs. Claus, on December 20. There were approximately 150 people that attended the open house.

TOTAL PART TIME HOURS WORKED / HOURS BUDGETED FOR THE MONTH: 2065.25 / 2,232.00

PARTIAL OR FULL SHIFTS NOT STAFFED: 23



SUPERINTENDENT'S REPORTS
(January 28, 2026)

Millville Cemetery Operations Report November 1 through November 30, 2025

1 Grave sold to Township residents (@ \$1,400) -----	1,400.00
2 Full Interments -----	2,800.00
0 Baby interments -----	0.00
2 Cremations -----	1,900.00
Foundation and Marker installation fees -----	0.00
Grave Transfer -----	0.00
Donations -----	0.00
Total: -----	\$6,100.00

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. picked up and removed flowers from stones

Road, Streets and Park
(Scot Gardner)

1. Picked up a load of trash left on Vizedom Road.
2. Repaired potholes.
3. Finished the third round of roadside mowing.
4. Got out the winter equipment.
5. Serviced all our mowing equipment.
6. Picked up supplies and got everything out and set up for the Veterans Day event.
7. Put up decorations at the Community Center.
8. Cleaned the bugs out of the porch lights at the Community Center.
9. Mulched leaves in the Park.
10. Installed the new toolbox on T-2.
11. Installed overhead door locks in salt bin door.
12. Rebuilt amp brine pumping station.
13. Performed ice and snow control on November 29.
14. Performed monthly truck, park, and stormwater inspections.

Administrator **December** Summary Report
(January 2026)

- **Computer Upgrades and IT Security:** Held several meetings with staff and Oxford Computer Solutions, Chris Drucker. Throughout the month upgrades in equipment and software were made in all operations. Security software was installed and future IT security measures were discussed.
- **Recognition of employees and volunteers- Holiday Greeting:** Pursuant to the objective and directive of the Board of Trustees, a Holiday Greeting and thank you message was prepared for employees and volunteers who helped make Hanover Township successful. Gift cards were purchased and delivered along with the Holiday message.
- **Required State Reports:** Began assembling information for state required reports to be completed regarding 2025 operations. Final detail will be prepared in January in consultation with the Fiscal Officer.
- **Park Restroom:** When I returned from vacation, a report was presented to me about frozen pipes that happened during an extreme old weather spell. An investigation was undertaken involving the Architects, Contractor and the Township. For several weeks repairs will not be made until the reason for the frozen pipes is determined. The contractor will make necessary repairs. Until then, the restroom will be closed.
- **Township Website:** Working on updates to be uploaded for 2026 information. Also, working on ideas for improving the website and citizen access. Working on adding email addresses for township operations.
- **Nuisances and Zoning Issues: Ongoing**- As a result of the holidays and difficult anticipated weather patterns, follow up action was deferred until a later date. Nothing has changed since the last report.
- **Fiscal Operations- Ongoing:** Continued monthly analysis of the financial condition of the Township and working with the Fiscal Officer to make projections of expenses and prepare information for the new Board of Trustees to review for budget and appropriation decisions.

Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports. Prepared economic data, cost projections for operations.

- **Property tax Elimination Issues: Ongoing**- Continue to follow up with OTA materials, newspaper coverage of actions being taken by the General Assembly and local officials. The issues are confusing for local governments and the future of the property tax is uncertain. The Ohio General Assembly keeps introducing bills to partially address the

concerns raised about the property tax. When available, articles covering this information will be included in board packets.

- **Personnel: Ongoing:** Examining personnel files to ensure all proper forms and related documents are in place. Also reviewing for an update, the Township Rules of Conduct as well as other policies that may need updating.
- **Website:** Deleted outdated information and in process of loading useful information for Butler County Services.
- **Drainage Issues: (Ongoing)** With the heavy rain falls and winds, the Road Department and Administration have fielded several calls/complaints. Many of the issues were clearly private property problems over which the Township has no authority.

Personnel Actions and Other Items of Note

November- December 2025:

Fire Department

Hire Cody Johnson 3060 Marshall Avenue Cincinnati, Ohio 45220 as an EMT at \$17.00 per hour subject to final approval of the Fire Department and successful completion of the background review.

Cemetery- No new hires. Discussing options with private contractors as back up to current efforts.

Road Department- No new hires.

4) *Monthly Revenue and Expenditure Reports by fund for this month of 2025 are attached to this report. See charts of expenditures and revenues.*

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35

Feb- Cash Balance: \$1,672,757.34

Mar- Cash Balance: \$2,308,393.51

Apr- Cash Balance: \$2,230,590.13

May- Cash Balance: \$2,192,706.20

June- Cash Balance: \$2,290,635.31

July- Cash Balance: \$2, 185,119.72

Aug- Cash Balance: \$2,281,130.53

Sept- Cash Balance: \$2,578,948.20

Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29

Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24

Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47

Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45

Feb- Cash Balance: \$2,555,744.03
Mar-Cash Balance: \$2,326,232.58
Apr- Cash Balance: \$2,936,429.83
May-Cash Balance: \$2,865,179.70
June- Cash Balance: \$2,814,391.86
July- Cash Balance: \$3,162,801.28
Aug- Cash Balance: \$3,018,684.99
Sept- Cash Balance: \$3,529,740.57
Oct- Cash Balance: \$3,487,179.01
Nov- Cash Balance: \$3,355,784.52
Dec- Cash Balance: \$3,269,634.31

Feb- Cash Balance: \$3,061,133.65
Mar- Cash Balance: \$3,780,417.05
Apr- Cash Balance: \$3,703,934.16
May- Cash Balance: \$3,643,272.43
June- Cash Balance: \$3,498,499.98
July- Cash Balance: \$3,866,009.07
Aug- Cash Balance: \$3,903,052.77
Sept- Cash Balance: \$4,264,684.95
Oct- Cash Balance: \$4,201,970.71
Nov- Cash Balance: \$4,092,018.29
Dec- Cash Balance: \$4,039,299.87

Fiscal Year 2023

January Cash Balance: \$3,559,160.92
February Cash Balance: \$3,475,575.97
March Cash Balance: \$3,496,580.72
April Cash Balance: \$4,121,487.83
May Cash Balance: \$3,861,490.93
June Cash Balance: \$3,739,555.00
July Cash Balance: \$3,675,692.32
August Cash Balance: \$3,496,048.90
September Cash Balance: \$4,067,959.69
October Cash Balance: \$3,996,729.39
November Cash Balance: \$3,722,684.18
December Cash Balance: \$3,673,455.14

Fiscal Year 2024

Jan- Cash Balance: \$3,483,832.60
Feb- Cash Balance: \$3,459,266.38
Mar- Cash Balance: \$4,241,433.98
Apr- Cash Balance: \$4,075,635.16
May- Cash Balance: \$3,968,743.91
June- Cash Balance: \$3,838,123.51
July- Cash Balance: \$3,939,306.18
Aug - Cash Balance: \$4,836,347.62
Sept- Cash Balance \$4,399,868.62
Oct- Cash Balance: \$4,390,868.62
Nov- Cash Balance: \$3,984,735.41
Dec- Cash Balance: \$3,799,408.75

Fiscal Year 2025

January Cash Balance: \$3,858,401.73
February Cash Balance: \$3,696,211.51
March Cash Balance: \$3,650,367.59
April Cash Balance: \$4,461,364.96
May Cash Balance: \$4,389,043.10
June Cash Balance: \$4,301,659.86
July Cash Balance: \$4,197,570.56
August Cash Balance: \$3,757,669.48
September Cash Balance: \$4,583,380.03
October Cash Balance: \$4,427,180.65
November Cash Balance: \$4,182,198.38
December Cash Balance: \$3,953,472.37

Of Note- Budget Information

- 1) **Total Expenditures all funds for December 31:** \$173,157.58 / **Revenue:** \$998,079.28
- 2) **Total General Fund cash on hand December 31:** \$1,549,303.31 (39.19%) of Total funds
- 3) **Total Fire/EMS Fund cash on hand December 31:** \$534,045.31 (13.51%) of Total funds
- 4) *Monthly Revenue and Expenditure Reports by fund for this month of 2025 are attached to this report. See charts of expenditures and revenues.*

General Notes and Observations

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

June- July 2021: The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

August-September 2021: Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

October 2021: Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

November 2021: No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

December 2021 through February 2022: Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

March/April: Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

June to September 2022: Finalize Township project priorities to be funded through ARF Act. Determine means for funding the Gene Avenue Project and begin planning for Community Center Parking lot.

October to November 2022: Need to finalize 2023 Road Program and use of county and local ARPA funds.

December 2022/April 2023: Once received from various sources, a review of projects and how they will be financed should be prioritized. Payment for the Gene Avenue Culvert Project will be due.

May/June 2023: Restroom project a priority and must work with architects to get the project started. Also examining budgets to address road projects and Fire Department issues.

July/August 2023: Finalizing work drawings on the Park Restroom and Road Department projects. Trustees to review overall finances and Fire Department future financing.

October/November 2023: Working on implementing Park Restroom Project, Community Center Parking Lot Construction Project and Road Department Improvements. Developing information for additional County ARPA funds allocation.

December 2023: Examining Impact of increased costs associated with all operations and possible strategies to address these issues.

January-February 2024: Evaluating Fund Balances and estimated 2024 Revenue and Expenditures to ascertain which needed projects can move ahead. Need a strategy session with the Board of Trustees.

March through May 2024: There is a need to hold a strategy session regarding future costs of Fire/EMS Operations as the Township looks to the future to keep operations effective in light of inflationary conditions. Also

need to examine performance objectives for various operations. Need to examine methods to retain experienced quality personnel.

June through July 2024: Value Engineering associated with the Park Restroom needs to be completed and preparation of new design-build specs for bidding in July. Work with the County Land Bank to secure funds to help eliminate nuisances.

August through October 2024: Park restroom Project Construction. Examine operational costs and make decisions regarding future levies.

November 2024 through March 2025: Planning for large expenditures and future direction including consideration of Fire Tax Levy issues and major expenditures for the Road Department.

April through June 2025: Develop information for fire levy decision ballot issue. Need to examine equipment and building needs for the Road Department and Cemetery.

July-August 2025: Continue to set priorities by the Board related to fire operations, road department and cemetery operations and discerning physical plant items to be addressed.

September-October 2025: Need for continued evaluation of capital needs as well as how to keep up for increased costs of operations. Fire Levy is critical for future operation of the Fire Department.

November-December: Develop long term strategy for the financial operations and leadership of the Fire Department.

Summarized Financial Reports were presented to the Board.



Old Business

Update: Park Restroom: Mr. Henry reported on the follow work to be done by the contractor. Architects are following up on issues related to heating.

Road Program Update/Motion

On November 19, 2025 the Board of Trustees approved Resolution No. 49-25 to be sent to the Butler County Engineers Office (BCEO) for the 2026 Road Program. The amount approved for BCEO bidding was based upon estimates provided by BCEO and to be sent to BCEO by December 1, 2025. The total amount approved was \$376,613.86 which included a CD Block Grant for paving a portion of Amarillo Drive totaling \$62,824.08. The error was made regarding the overall paving and repair estimate which BCEO stated as \$45,070.20.

On December 23, 2025, the Administration was notified of two things: An error was made in the original estimate and Amarillo Drive can't be done until 2027. The new adjusted figure, excluding Amarillo Drive, totaled \$358,859.91. Preliminarily, we agreed to this adjustment as all the suggested work is needed and we are working to reschedule Amarillo Drive through the CD Block Grant officials.

For the record, clarification is requested to amend the BCEO approval to be \$358,859.91 for Paving and Repair, Black Mat application and Retrace. A motion is requested to approve the above.

Mr. Miller made a motion to accept the foregoing explanation and to approve the new adjusted figure for the Road Program through BCEO of \$358,859.91 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Resolution No. 10-26 (Records Commission Committee): *Be it Resolved:*

Moved by Mr. Johnson, seconded by Mr. Miller to establish a Records Commission Committee consisting of the Fiscal Officer (Gregory L. Sullivan) and the Board President. Upon roll call, all three Trustees voted yes.

Resolution No. 11-26 (Mutual Aid Milford Township): *Be it Resolved:*

Moved by Mrs. Ramsey seconded by Mr. Johnson to approve a mutual aid agreement with Milford Township and authorize payment in 2026 to Milford Township totaling \$400.00. Upon roll call, all three Trustees voted yes.

Resolution No. 12-26

Complying With ORC Sections 146.03 and 146.04 in Regard to the Volunteer Fire Fighter’s Dependent Fund Board Elections and Certification of Form

Whereas, Hanover Township has maintained a Fire Department consisting of volunteer and part time fire fighters as defined under Ohio law; and

Whereas, annually a Volunteer Fire Fighter Board must be duly elected and certified to the State Fire Marshal, whose members serve a one-year term commencing January 1, 2026 through December 31, 2026; and

Whereas, the Board consists of five members: two selected by the Board of Trustees, two selected by the Fire Department and one selected by the other four; and

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Board of Trustees elects Larry Miller and Gregory L. Sullivan.

Section II. That the Fire Department has elected Pat Miller and Jennifer Goble.

Section III. Recognize that the four previously selected members elect Bruce E. Henry to serve as the fifth board member.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 28th day of January 2026.

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan
Fiscal Officer/ Clerk

*The Board then noted the designation of Larry Miller as the Chairperson and Gregory L. Sullivan as the Secretary of the Volunteer Fire Fighter Dependent Fund Board.

Resolution No. 13-26

Authorizing Hanover Township’s Continued Annual Participation in the State of Ohio Cooperative Purchasing Program (Ohio Revised Code Section 125.04)

Whereas, Ohio’s Cooperative Purchasing Act (AM. Sub. H.B. No. 100 Eff. March 6,1986) provides the opportunity for local governmental jurisdictions to participate to participate in contracts distributed by the State of Ohio (DAS) for the purchase of supplies, services, equipment and certain materials; and

Whereas, Hanover Township has been an active participant in the program in achieving tax dollar savings and efficiencies and wishes to continue participation; and

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That Hanover Township requests participation in state contracts in which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Ohio Revised Code Section 124.04.

Section II. That Hanover Township, through its designated officials, is hereby authorized to participate and agrees to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing, prescribes including payment of reasonable contract participation fees. Further, Hanover Township does hereby agree not to misuse such contracts or make disclosures related thereto for the purpose of avoiding the requirements of Section 125.04 of the Ohio Revised Code.

Section III. That the Fiscal Officer is hereby authorized to make payments to vendors directly as the result of purchasing any items in the aforementioned state contracts and to pay the State of Ohio the participation fee.

Section IV. That the Fiscal Officer and Township Administrator are hereby authorized to execute any documents related to the participation in the Cooperative Purchasing Program as specified.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 28th day of January 2026.

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan
Fiscal Officer/ Clerk

After explanation about potential cost savings when used and the Township has been a member for years, Mrs. Ramsey made a motion to adopt Resolution No. 13-26 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

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Resolution No. 14-26

Accepting The Projections of Revenue and Expenditures as Determined By The Fiscal Officer through The Amended Official Certificate of Estimated Resources for 2026 and Approving 2026 Final Fund Appropriations

Whereas, the Board of Trustees and Administration have been evaluating Hanover Township’s finances and reviewed the proposed tax rates and levies based upon information from the County Budget Commission; and

Whereas, the Board of Trustees in accordance with provisions of the Ohio Revised Code (Sections 5705.34 and 5705.35) had previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2026; and,

Whereas, The Fiscal Officer is certifying to the County Budget Commission the 2026 Estimated Resources for Hanover Township totaling \$6,398,676.40 to be used as the basis for establishing Permanent Appropriations,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Amended Official Certificate of Resources for Hanover Township as prepared by the Fiscal Officer for Fiscal Year 2026 totaling \$6,398,676.40 is hereby approved.

Section II. That the Fiscal Officer is authorized to establish 2026 final appropriations by fund and establish budgets based upon said projections of fund balances and anticipated revenues totaling \$6,398,676.40.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 22nd day of January 2025.

Board of Trustees

Vote

Attest:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/ Clerk

After explanation by the Fiscal Officer and Mr. Henry, Mr. Johnson made a motion to adopt Resolution No. 14-26 which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

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Resolution No. 16-26

Accepting The Amounts, Rates, Taxation and Projections of Revenue and Expenditures as Determined By The County Budget Commission and Fiscal Officer through The Amended Official Certificate of Estimated Resources for 2026

Whereas, the Board of Trustees and Administration have been evaluating Hanover Township’s finances and reviewed the proposed tax rates and levies based upon information from the County Budget Commission; and

Whereas, the Board of Trustees in accordance with provisions of the Ohio Revised Code (Sections 5705.34 and 5705.35) had previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2026; and,

Whereas, The Fiscal Officer is certifying to the County Budget Commission the 2025 Estimated Resources for Hanover Township totaling \$7,122,472.26 to be used as the basis for establishing Permanent Appropriations,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Amended Official Certificate of Resources for Hanover Township as prepared by the Fiscal Officer for Fiscal Year 2026 totaling \$7,122,472.26 is hereby approved (Reference ORC 5705.36) as reflected in the attachment herewith labeled “Attachment Resolution No. 16-25” for submission to the County Budget Commission.

Section II. That the Fiscal Officer is authorized to establish 2026 final appropriations by fund and establish budgets based upon said projections of fund balances and anticipated revenues totaling \$7,122,472.26

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 28th day of January 2026.

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan

Fiscal Officer/ Clerk

After explanation by the Fiscal Officer and Mr. Henry, Mrs. Ramsey made a motion to adopt Resolution No. 16-26 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.



OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
 (REV. CODE, SECTION 5705.36) *Res. No. 16-26*

Office of the budget commission of the County of Butler, Hamilton, Ohio.

To the taxing authority of Hanover Township:

The following is the official certificate of estimated resources for the fiscal year beginning January 1, 2026, as revised by the Budget of said County, which shall govern the total appropriations made at any time during such fiscal year:

FUND	UNENCUMBERED BALANCE JAN. 1, 2026	TAXES	OTHER SOURCES	TOTAL
GOVERNMENTAL FUNDS:				
GENERAL FUND	1,770,202.00	647,000.00	241,500.00	2,658,702.00
SPECIAL REVENUE FUNDS	2,064,365.00	1,380,000.00	900,292.00	4,344,657.00
DEBT SERVICE FUNDS	-	-	119,113.26	119,113.26
CAPITAL PROJECT FUNDS	-	-	-	-
PROPRIETARY FUNDS:				
ENTERPRISE FUNDS	-	-	-	-
INTERNAL SERVICE FUNDS	-	-	-	-
FIDUCIARY FUNDS:				
TRUST AND AGENCY FUNDS	-	-	-	-
TOTAL	3,834,567.00	2,027,000.00	1,260,905.26	7,122,472.26

* DENOTES CHANGE

Nancy Nix / LC BUDGET
Michael G. Snow / SMC COMMISSION
Michael Miller / TB MEMBERS

DATE:
August 21, 2025

FUND	FUND NO	UNENCUMBERED BALANCE JAN. 1, 2026	TAXES	OTHER SOURCES	TOTAL
GENERAL FUND				156,990.00	LGF
GENERAL FUND	1000	1,770,202.00	647,000.00	84,510.00	2,658,702.00
SPECIAL REVENUE FUNDS					
MOTOR VEHICLE FUND	2011	1,400.00		16,000.00	17,400.00
GASOLINE TAX FUND	2021	368,186.00		163,000.00	531,186.00
ROAD & BRIDGE FUND	2031	579,838.00	495,000.00	36,000.00	1,110,838.00
CEMETERY FUND	2041	107,932.00		200,000.00	307,932.00
ROAD FUND	2141	286,472.00	132,000.00	10,000.00	428,472.00
PERMISSIVE TAX	2231	326,587.00		92,000.00	418,587.00
AMERICAN RESCUE PLAN	2273	0.00		0.00	0.00
AMBULANCE & EMERGENCY SERVICES	2281	393,950.00	753,000.00	383,292.00	1,530,242.00
FEMA GRANT	2908	0.00		0.00	0.00
TOTAL SPECIAL REVENUE FUNDS		2,064,365.00	1,380,000.00	900,292.00	4,344,657.00
DEBT SERVICE FUNDS					
BOND RETIREMENT FUND	3101	0.00	0.00	0.00	0.00
FIRE HOUSE BOND RETIREMENT	3102	0.00	0.00	119,113.26	119,113.26
TOTAL DEBT SERVICE FUNDS		0.00	0.00	119,113.26	119,113.26
CAPITAL PROJECT FUNDS					
CAPITAL EQUIPMENT FIRE	4201	0.00		0.00	0.00
CAPITAL EQUIPMENT	4202	0.00		0.00	0.00
MISCELLANEOUS CAPITAL PROJECTS	4901	0.00		0.00	0.00
TOTAL CAPITAL PROJECT FUNDS		0.00	0.00	0.00	0.00

FUND		UNENCUMBERED BALANCE JAN. 1, 2026	TAXES	OTHER SOURCES	TOTAL
ENTERPRISE FUNDS					
					0.00
					0.00
TOTAL ENTERPRISE FUNDS		0.00	0.00	0.00	0.00
INTERNAL SERVICE FUNDS					
					0.00
					0.00
TOTAL INTERNAL SERVICE FUNDS		0.00	0.00	0.00	0.00

FUND		UNENCUMBERED BALANCE JAN. 1, 2026	TAXES	OTHER SOURCES	TOTAL
FIDUCIARY FUNDS					
					0.00
					0.00
TOTAL FIDUCIARY FUNDS		0.00	0.00	0.00	0.00

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

Board of Township Trustees

Rev. Code, Secs. 5705.34, 5705.35

The Board of Trustees of **HANOVER TOWNSHIP**, Butler County, Ohio, met in REGULAR
(regular or special)
session on the 28TH day of JANUARY, 2026, at the office of
HANOVER TOWNSHIP ADMINISTRATION with the following members present:

LARRY MILLER, TRUSTEE

DOUGLAS JOHNSON, TRUSTEE

PIANA RAMSEY, TRUSTEE

_____ moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of **HANOVER TOWNSHIP**, Butler County, Ohio
in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding
fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Butler County, Ohio has certified its action thereon to the
Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied
by this Board, and what part thereof is without, and what part within the ten mill tax limitation;
therefore, be it

RESOLVED, By the Board of Trustees of **HANOVER TOWNSHIP**, Butler County, Ohio,
that the amounts and rates, as determined by the Budget Commission in its certification, be and the
same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:

=====

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

=====

FUND	AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION	AMOUNT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
			=====	=====
			INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
GENERAL FUND	270,000.00	377,000.00	0.82	1.75
ROAD LEVY	132,000.00	0.00	0.40	
ROAD & BRIDGE FUND	495,000.00		1.50	
CEMETERY FUND				
LIGHTING FUND				
GARBAGE & WASTE DISPOSAL DISTRICT FUND				
POLICE DISTRICT FUND				
FIRE & EMS DISTRICT FUND		753,000.00		3.50
PARK LEVY FUND				
ZONING FUND				
MISCELLANEOUS FUNDS				
GENERAL (NOTE) BOND RETIREMENT FUND				
SPECIAL ASSESSMENT BOND FUND				
TRUST FUND				
BOND FUND				
FEDERAL REVENUE FUND				
TOTAL	897,000.00	1,130,000.00	2.72	5.25

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SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

=====

FUND	COUNTY AUDITOR'S ESTIMATE OF YIELD OF LEVY (Carry to Schedule A)	MAXIMUM RATE AUTHORIZED TO BE LEVIED
GENERAL FUND:		
Current expense levy authorized by voters on _____,20 not to exceed _____ years.		
Current expense levy authorized by voters on 11/8 _____,2022 not to exceed 5 years. Expires TY26	377,000.00	1.75
Current expense levy authorized by voters on _____,20 not to exceed _____ years.		
Current expense levy authorized by voters on _____,20 not to exceed _____ years.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION	377,000.00	1.75
SPECIAL LEVY FUNDS:		
Levy authorized by voters on _____,20 not to exceed _____ years.		
Levy authorized by voters on 11/2,2021 (FIRE & EMS) not to exceed 5 years Expires TY25	753,000.00	3.50
Levy authorized by voters on _____,20 (ROAD) not to exceed _____ years.		
Levy authorized by voters on _____,20 not to exceed _____ years.		
Levy authorized by voters on _____,20 not to exceed _____ years.		
Levy authorized by voters on _____,20 not to exceed _____ years.		
Levy authorized by voters on _____,20 not to exceed _____ years.		
Levy authorized by voters on _____,20 not to exceed _____ years.		
Levy authorized by voters on _____,20 not to exceed _____ years.		

=====

and be it further

RESOLVED, That the Clerk of this Board be, and he/she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Adopted the 28TH day of JANUARY, 2026.

Gregory L. Sullivan
Clerk of the Board of Township Trustees of
HANOVER _____ Township
Butler County, Ohio.

=====

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Butler County, ss.

I, GREGORY L. SULLIVAN, Clerk of the Board of Township Trustees of HANOVER Township, in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original _____

now on file with said Board, that the foregoing has been compared by me with said original document and that the same is a true and correct copy thereof.

WITNESS my signature, this 28TH day of JANUARY, 20 26

Gregory L. Sullivan
Clerk of the Board of Township Trustees of
HANOVER TOWNSHIP Township
Butler County, Ohio

NOTE: A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Board of Tax Appeals.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. (BOARD OF TRUSTEES)

ADOPTED JANUARY 28, 20 26

FILED JANUARY 29, 20 26

Gregory L. Sullivan
TOWNSHIP CLERK

COUNTY AUDITOR

DEPUTY AUDITOR

Resolution No. 17-26
Designating a Fire Prevention Officer for Hanover Township as per Ohio Revised Code
Section 505.38 (B) for Calendar Year 2026

Whereas, Ohio Revised Code Title V provides for the appointment of Fire Fighting personnel, qualifications and such other elements necessary to operate a fire department; and,

Whereas, Section 505.38 (B) *requires* the annual appointment of a Fire Prevention Officer with many duties similar to those provided by a Fire Chief; and,

Whereas, it is practicable and operationally effective to designate the Fire Chief as the Fire Prevention Officer as provided for in Section 505.38 (B) of the Ohio revised Code; and

Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That pursuant to Ohio Revised Code Section 505.38 (B), Hanover Township Fire Chief Fred Stitsinger is hereby designated as the Fire Prevention Officer for Hanover Township for Calendar Year 2026.

Section II. That Fire Chief may designate additional personnel to serve as Deputy Fire Prevention Officers and must submit these designations to the Township Administrator in advance with said documentation to be on file.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 28th day of January 2026.

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan
Fiscal Officer/ Clerk

After explanation by Mr. Henry, Mrs. Ramsey made a motion to adopt Resolution No. 17-26 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.
.....

Resolution No. 18-26

Requesting the County Auditor to Provide an Advance of Funds to Hanover Township

Whereas, the Fiscal Officer has reviewed fund balances and has determined a need to request an advance of tax fund settlement payments in accordance with ORC requirements; and

Whereas, the Board of Trustees concurs that such an advance is appropriate and necessary;

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 18-26 is hereby approved requesting an advance of settlement tax funds due to Hanover Township prior to receipt of the final first half settlement from the Butler County Auditor.

Section II. That the Fiscal Officer is authorized to proceed with said request in accordance with ORC requirements.

Section III. That this Resolution is to be delivered to the Butler County Auditor's Office as soon as practicable.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 28th day of January 2026.

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan

Fiscal Officer/ Clerk

After explanation by Mr. Sullivan, Mr. Miller made a motion to adopt Resolution No. 18-26 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Resolution No. 19-26

Pursuant to Ohio Revised Code Section 4501.04 Approve Road Mileage and Certify to ODOT the Road Mileage Certification Form as Required for 2026

Whereas, the Township Road mileage has changed very little since January 2013; and

Whereas, pursuant to Ohio Revised Code Section 4501.04, Hanover Township must certify the current road mileage reflecting any changes to ODOT by March 1, 2026,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That Hanover Township hereby certifies 35.620 of road miles and authorizes the signing of the Mileage Certification Form to be submitted to the Butler County Engineer and Ohio Department of Transportation before March 1, 2026 or earlier. This number is the same as certified in 2025.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 28th day of January 2026.

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan

Fiscal Officer/ Clerk

After explanation by Mr. Henry, Mr. Johnson made a motion to adopt Resolution No. 19-26 which was seconded by Mrs. Ramsey. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.



Ref: Approving Payment of 2026 EMA Assessment

By state statute the Emergency Management Agency of Counties may execute agreements with political subdivisions which includes a per capita assessment fee (.55 rate) based upon census information with said fees applied to operational costs. The Assessment for 2026 for Hanover Township is \$4,496.80 for 8176 population as per the 2024 Census data. The per capita rate of .55 is multiplied times the population. A motion is needed to authorize payment of said assessment for 2026.

Motion: Moved by Mr. Miller, seconded by Johnson to approve the per capita assessment to the County EMA of \$4,496.80 as per invoice for 2026.

After discussion, a roll call vote was taken by the Fiscal officer all three Trustees voting yes.

RESOLUTION NO. 21-26

RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF HANOVER TOWNSHIP, BUTLER COUNTY, OHIO, DETERMINING TO PROCEED WITH SUBMITTING THE QUESTION OF A TAX LEVY FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES

WHEREAS, on January 15, 2026, the Board of Township Trustees of Hanover Township, Butler County, Ohio, passed a resolution declaring the necessity to levy a new tax of five (5.0) mills to constitute a tax in excess of the ten-mill limitation; and

WHEREAS, by a Certificate of Estimated Property Tax Revenue dated January 20, 2026 the Butler County Auditor has certified to the Board the dollar amount of revenue that would be generated by the tax levy, based on the current assessed valuation of the Hanover Township Fire District, Butler County, Ohio;

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan

Fiscal Officer/ Clerk

After explanation by Mr. Henry, Mr. Johnson made a motion to adopt Resolution No. 19-26 which was seconded by Mrs. Ramsey. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

Ref: Approving Payment of 2026 EMA Assessment

By state statute the Emergency Management Agency of Counties may execute agreements with political subdivisions which includes a per capita assessment fee (.55 rate) based upon census information with said fees applied to operational costs. The Assessment for 2026 for Hanover Township is \$4,496.80 for 8176 population as per the 2024 Census data. The per capita rate of .55 is multiplied times the population. A motion is needed to authorize payment of said assessment for 2026.

Motion: Moved by Mr. Miller, seconded by Johnson to approve the per capita assessment to the County EMA of \$4,496.80 as per invoice for 2026.

After discussion, a roll call vote was taken by the Fiscal officer all three Trustees voting yes.

RESOLUTION NO. 21-26

RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF HANOVER TOWNSHIP, BUTLER COUNTY, OHIO, DETERMINING TO PROCEED WITH SUBMITTING THE QUESTION OF A TAX LEVY FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES

WHEREAS, on January 15, 2026, the Board of Township Trustees of Hanover Township, Butler County, Ohio, passed a resolution declaring the necessity to levy a new tax of five (5.0) mills to constitute a tax in excess of the ten-mill limitation; and

WHEREAS, by a Certificate of Estimated Property Tax Revenue dated January 20, 2026 the Butler County Auditor has certified to the Board the dollar amount of revenue that would be generated by the tax levy, based on the current assessed valuation of the Hanover Township Fire District, Butler County, Ohio;

THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hanover Township, Butler County, Ohio, at least two-thirds of all members elected thereto concurring, that the Board desires to proceed with submitting to the electors the question of a new tax of five and five-tenths (5.0) mills upon the entire territory within the Hanover Township Fire District, constituting a tax in excess of the ten-mill limitation for the benefit of the Hanover Township Fire District, Butler County, Ohio, purposes enumerated in Ohio Revised Code 5705.19 (I) specifically for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, or the establishment and maintenance of lines of fire-alarm communications, for the payment of permanent of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company or for the payment of related costs, as authorized by Ohio Revised Code Section 5709.19(I) at a rate not exceeding five (5.0) mills for each one dollar of valuation for a period of 5 years; and

BE IT FURTHER RESOLVED, that the tax levy will be for a period of five (5) years, commencing in tax year 2026, first due in calendar year 2027, if approved by a majority of the electors voting thereon;

BE IT FURTHER RESOLVED, that the question of such tax levy shall be submitted to the electors of the entire territory within the Hanover Township Fire District, which includes the unincorporated areas of Hanover Township, Butler County, Ohio, at the election to be held on May 5, 2026;

BE IT FURTHER RESOLVED, that the form and content of the ballot upon which the question of such tax levy shall be submitted to the electors shall be substantially as shown in the attached Exhibit A;

BE IT FURTHER RESOLVED, that the Fiscal Officer is hereby directed to certify to the Butler County Board of Elections, not less than 90 days prior the election, a copy of the resolution declaring necessity, passed January 15, 2026, and a copy of this resolution, together with the certification of the Butler County Auditor dated January 20, 2026; and

BE IT FURTHER RESOLVED, that the Board hereby requests that the Butler County Board of Elections cause notice of election on the question of levying the tax to be given as required by law.

Trustee _____ moved for the adoption of the foregoing resolution. Trustee _____ seconded the motion, and upon call of the roll, the vote resulted as follows:

Trustee Miller _____

Trustee Johnson _____

Trustee Ramsey _____

The foregoing resolution was adopted in an open meeting and is a reflection of the official action taken by the Board of Township Trustees of Hanover Township, Butler County, Ohio, on January 28, 2026.

Attest: _____
Gregory L. Sullivan
Fiscal Officer/Clerk

CERTIFICATE

IT IS HEREBY CERTIFIED that the attached Resolution No. 21-26, which includes an Exhibit A, is taken and copied from the record of proceedings of Hanover Township, Butler County, Ohio, and that it has been compared by me with the resolution on the record and is a true copy.

IN WITNESS WHEREOF, I have hereunto set my hand, this January 28, 2026.

Gregory L. Sullivan, Fiscal Officer
Hanover Township
Butler County, Ohio

After explanation by Mr. Henry and consultation with legal counsel, Mr. Miller made a motion to adopt Resolution No. 21-26 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

.....
Resolution No. 22-26
Amending Hanover Township Pay Plans to Reflect State of Ohio Minimum Wage Requirements

Whereas, the State of Ohio effective January 1, 2026 set forth new minimum wage requirements for all jurisdictions; and,

Whereas, the new rate is set at \$11.00 per hour; and,

Whereas, all Hanover Township Pay Plans should reflect the new minimum wage for 2026; and

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. Resolution No. 20-26 is hereby approved and direct that all Hanover Township Pay Plans reflect the new requirement.

Section II. That the Fiscal Officer and Township Administrator are authorized to execute said directive.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 28th day of January 2026.

Board of Trustees

Vote

Attest:

Larry Miller
Douglas L. Johnson
Diana Ramsey

Gregory L. Sullivan

Fiscal Officer/ Clerk

After explanation by Mr. Henry, Mr. Miller made a motion to adopt Resolution No. 22-26 which was seconded by Mr. Johnson. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

.....

Other New Business:

Chief Stitsinger verbally presented several issues summarily:

- 1) The department developed a training including a public CPR training class for the public later in the year. The Board stated that was a great idea.
- 2) The need for ID cards for the department and other township operations if needed as provided through Morgan Township. Question asked: Is the Township doing it direct or a private vendor as well as cost? Not sure need to check.
- 3) Drug Bag- Squads: Working out a program for Kettering to restock at \$1500.00 year instead of separate private vendor ordering which will save money. The Board indicated that was a good idea.
- 4) Damage to Fire Station Door: Being worked on, parts are being ordered. This occurred when Mr. Henry was out of town in December and he asked for the property damage report be forwarded to him.
- 5) Following up on squad 181 damage that occurred in an accident on January 10, 2025.
- 6) Burn Permit: Spoke with Mr. Garnett about an open burn. He had all the proper paperwork and we signed off on it.
- 7) Concern expressed a about a ceiling draft in the officer area of the Fire Station. Chief Stitsinger asked Mr. Henry if the Township had someone who could look at it.
- 8) New oven: Purchasing a new oven to replace the existing one.
- 9) Wish to sell surplus and outdated equipment including a life squad unit that is getting costly to repair and parts may not be available.

Additional issue brought up was permission to sell the third squad unit (2008 Chevrolet) as it is costly to repair and hard to get parts. Mr. Miller mad a motion agreeing to sell the unit as described which was seconded by Mrs. Ramsey. After discussion, Mr. Sullivan called the roll with all three Trustees voting yes.

After this discussion, the Board, Mr. Sullivan and Mr. Henry were asked if an Executive Session was requested. Mr. Sullivan, Mr. Miller and Mr. Johnson stated no. Mr. Stitsinger stated that he had contacted members about needing an executive Session but it was indicated that such a notice was not received. There was some confusion about communications about this matter. The Board President stated it was time to end the meeting. As such, Mr. Miller made a motion to adjourn the meeting at 7:25 (PM) which was seconded by Mr. Johnson. Mr. Sullivan called the roll with Mr. Johnson voting yes, Mr. Miller voting yes and Mrs. Ramsey voting no. Meeting was adjourned.

Meeting adjourned at 7:25PM.

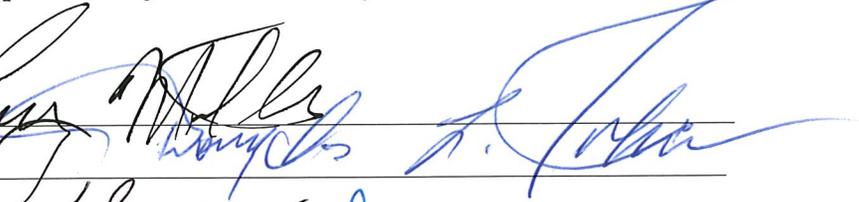
.....

January 28, 2026 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Larry Miller, President:



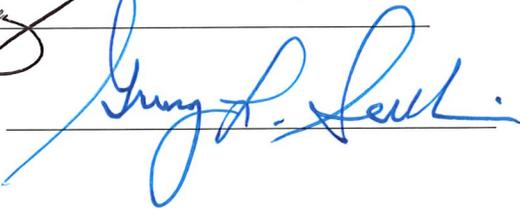
Douglas L. Johnson, Vice President



Diana Ramsey, Trustee:



Verified and attested to: Gregory L. Sullivan, Fiscal Officer:



Date:

2/18/26